

**MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT SUBSEQUENT MEETING**

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
October 14, 2020**

Chair Chuck Phillipson called the meeting to order at 6:30 p.m. Present: Tammy Newberry, Lori Wirts and Chuck Phillipson. Also present: Drake Daily, Village Administrator, Chris Rear, Parks and Recreation Director

Approval of Agenda: Motion by Tammy Newberry, second by Lori Wirts to approve the 10/14/20 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Lori Wirts to approve the 9/9/20 minutes. Motion carried 3-0

Public Comment: None

Consideration/Discussion: Glarner Park Improvement Project: Administrator Daily and Director Rear gave a summary of the options to potentially reduce the cost of the project. The Committee discussed their desire for the project to be completed. The Committee requested the new bid documents be drafted with the cost savings measures incorporated and to include alternates for the additional amenities for consideration. Administrator Daily indicated he would work with the project engineer to complete the bid documents and bring them back to the Committee for review.

Consideration/Discussion: 2021 Budget Development: Administrator Daily provided a brief update on the parks and recreation initiatives included in the 2021 budget. The Committee indicated they were satisfied with the budget and had no suggested changes.

Adjournment: Being no further business, the meeting stood adjourned at 7:15 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
September 9, 2020**

Chair Chuck Phillipson called the meeting to order at 6:30 p.m. Present: Tammy Newberry, Lori Wirts and Chuck Phillipson. Also present: Drake Daily, Village Administrator, Chris Rear, Parks and Recreation Director

Approval of Agenda: Motion by Tammy Newberry, second by Lori Wirts to approve the 9/9/20 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Lori Wirts to approve the 7/15/20 minutes. Motion carried 3-0

Public Comment: None

Update: 4<sup>th</sup> Avenue Caution Signs: Director Cockroft had available budget to order additional signage for 4<sup>th</sup> Avenue. Two signs have been delivered and will be installed the necessary utility locates have been completed. The Signs are a yellow with black lettering.

Update: Hoesly Park Portable Restroom: The Village currently has 4 portable restrooms in service from Mid-March to Mid-October for approximately \$4,970. This equates to \$180 per month per unit. An additional restroom at Hoesly Park would cost approximately \$1,260.

Consideration/Discussion: Glarner Park Improvement Project: The Committee requested administration seek the answers to the following questions from the design engineer:

1. Can the Village receive bids on both the previously bid specifications and a reduced amount of specifications?
2. Is it possible to bid the project and request two prices: one for the project beginning and completing in 2021 and another for the project beginning and completing in 2022?

Consideration/Discussion: 2021 Budget Development: Administrator Daily provided a brief update on the 2021 budget development strategy. The Village received preliminary levy limit numbers from the State of Wisconsin. The Village's net new construction was approximately 0.5% which equate to an allowable levy increase of \$5,400. Administration intends to use the allowable levy increase to provide a 2% wage increases to employees.

Adjournment: Being no further business, the meeting stood adjourned at 8:00 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
July 15, 2020**

Chair Chuck Phillipson called the meeting to order at 6:30 p.m. Present: Tammy Newberry, Lori Wirts and Chuck Phillipson. Also present: Drake Daily, Village Administrator

Approval of Agenda: Motion by Tammy Newberry, second by Lori Wirts to approve the 7/15/20 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Lori Wirts to approve the 6/10/20 minutes. Motion carried 3-0

Public Comment: None

Consideration/Discussion: Request for Exemption to 50-person limit for event at Village Park hosted by the Swiss Church: The Applicant withdrew the request. No action required.

Consideration/Discussion: Village Park Lions Club Bench Donation: Gof Thompson was present on behalf of the Lions Club and described the potential project they are interested in. The Committee indicated they would be open to such a gift from the Lions Club and asked the Lions Club to return when they had a formal plan.

Consideration/Discussion: Village Park Volleyball Court Options: Staff has obtained quotes for two options regarding the Village Park Volley Ball Court. The Volleyball Court could be restored as a sand volleyball court for approximately \$3,300. The sand volleyball court could be removed and replaced with a grass court for approximately \$3,700. There would be ongoing annual maintenance costs associated with the sand volleyball court (sand replacement, weeding, etc.). Tammy Newberry moved to include the conversion of the court to grass in the 2021 budget. Lori Wirts seconds. Motion passed 3-0.

Consideration/Discussion: Village Park Flags: Chairperson Phillipson discussed the addition of a Wisconsin Flag on a pole by a gazebo. No action was taken.

Consideration/Discussion: 4<sup>th</sup> avenue caution signs: Chairperson Phillipson discussed the need for a caution sign on 4<sup>th</sup> avenue due to speeding. Administrator Daily indicated he would request Director Cockroft find suitable signs to install and report back. No action was taken.

Consideration/Discussion: Hoesly Park Porta-potty: The Committee indicated this would be a good location for a portable restroom and requested the cost be investigated.

Adjournment: Being no further business, the meeting stood adjourned at 7:45 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
June 10, 2020**

Chair Chuck Phillipson called the meeting to order at 6:30 p.m. Present: Tammy Newberry, Lori Wirts and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director

Approval of Agenda: Motion by Tammy Newberry, second by Lori Wirts to approve the 6/10/20 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Lori Wirts to approve the 5/13/20 and 5/20/2020 minutes. Motion carried 3-0

Public Comment: None

Consideration/Discussion: Alhornman Triathlon: Staff indicated the Alhornman Triathlon would likely be officially cancelled in the coming days. No action was taken.

Consideration/Discussion: Village Basketball Court: The Committee discussed the merits and risks of reopening the basketball court. The Committee chose not to make a recommendation to the Village Board.

Adjournment: Being no further business, the meeting stood adjourned at 7:30 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
May 20, 2020**

Chair Chuck Phillipson called the meeting to order at 6:30 p.m. Present: Tammy Newberry, Lori Wirts and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director, Megan Buol, Pool Director

Approval of Agenda: Motion by Tammy Newberry, second by Lori Wirts to approve the 5/20/20 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Lori Wirts to approve the 3/11/20 minutes. Motion carried 3-0

Public Comment: None

Consideration/Discussion: Summer Recreation Programs: Staff presented some draft guidelines for how the pool and summer programs could be operated. Director Rear and Director Buol each commented on the plans and their implementation. Staff indicated that there were no County guidelines at this time.

The Committee thanked staff for their work on the guidelines. The Committee asked if Director Rear and Director Buol would be comfortable working under the guidelines and they indicated yes.

The Committee discussed if offering these programs would pressure parents into signing their children up when they were not comfortable.

Tammy Newberry made a motion to recommend the Village open the pool for the 2020 season. Lori Wirts seconded. Motion passed 3-0

Tammy Newberry made a motion to recommend the Village offer the summer baseball and softball programs for 2020. Lori Wirts Seconded. Motion passed 3-0

Adjournment: Being no further business, the meeting stood adjourned at 8:00 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
May 13, 2020**

Chair Chuck Phillipson called the meeting to order at 6:30 p.m. Present: Tammy Newberry and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director, Megan Buol, Pool Director

Announcement: Chair Phillipson announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 5/13/20 agenda. Motion carried 2-0.

Approval of Minutes: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 3/11/20 minutes. Motion carried 2-0

Public Comment: None

Recommendation: Glarner Park Improvement Project Bids: After a brief discussion of the bids and the unexpectedly high cost, Tammy Newberry made a motion to reject all bids. Chuck Phillipson Seconds. Motion passed 2-0. Staff will work with the engineer regarding rebidding the project.

Consideration/Discussion: Summer Recreation Programs: After some discussion, the Committee requested staff collect more information and schedule another committee meeting for the following week.

Adjournment: Being no further business, the meeting stood adjourned at 7:15 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
March 11, 2020**

Chair Petra Streiff called the meeting to order at 6:30 p.m. Present: Petra Streiff, Tammy Newberry and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 3/11/20 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 2/12/20 minutes. Motion carried 3-0

Public Comment: None

Recommendation: Exclusive Use of Village Park for Library Kid's Obstacle Course Event on Saturday, May 16<sup>th</sup>: Chuck Phillipson moved approval of the request. Tammy seconded. Motion passed 3-0.

Discussion/Consideration: Extension of Snowmobile Route on Sugar River Trail: Administrator Daily gave a brief update regarding the request from the DNR for a Village stance on the extension. Tammy Newberry moved to recommend the DNR continue to prohibit snowmobiles on the proposed trail area. Chuck Phillipson seconded. Motion passed 3-0.

Update: Glarner Park Improvement Project: An update was given by Administrator Daily regarding upcoming bid window closing.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
February 12, 2020**

Chair Petra Streiff called the meeting to order at 6:30 p.m. Present: Petra Streiff, Tammy Newberry and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 10/10/19 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 12/2/19 minutes. Motion carried 3-0

Public Comment: None

Discussion/Consideration: Candy Cane Park Improvements: Director Chris Rear indicated the current playground equipment is no longer serviced or sold so replacement parts will be difficult to obtain if a repair was necessary. The Committee discussed the merits of a Friends of the Parks group to assist in fundraising to improve parks in the village. The Committee indicated they would like to see a 2021 budget initiative drafted for the replacement of the Candy Cane Park Playground.

Discussion/Consideration: Village Park Alcohol Policy: Director Chris Rear reported he had received several requests from residents to consider allowing alcohol in the parks during events such as family reunions. The Parks Committee took no action to amend the current policy and determined the prohibition on alcohol should continue.

Update: Glarner Park Improvement Project: The Village did not receive any bids during the last advertisement. Village staff is preparing to rebid the project with a closing in early-mid March.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

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